

**Going Google Lesson 1... An Introduction (45 minutes)** <http://sacsgoogle.weebly.com/>

The Docs & Drive Basics lesson will prepare you with a fundamental understanding of Docs & Drive, its features and general benefits in the classroom. Review the first lesson, watch the training video from a Google Certified Teacher, and complete a self-check quiz to confirm your understanding. (45 minutes)

You will learn:

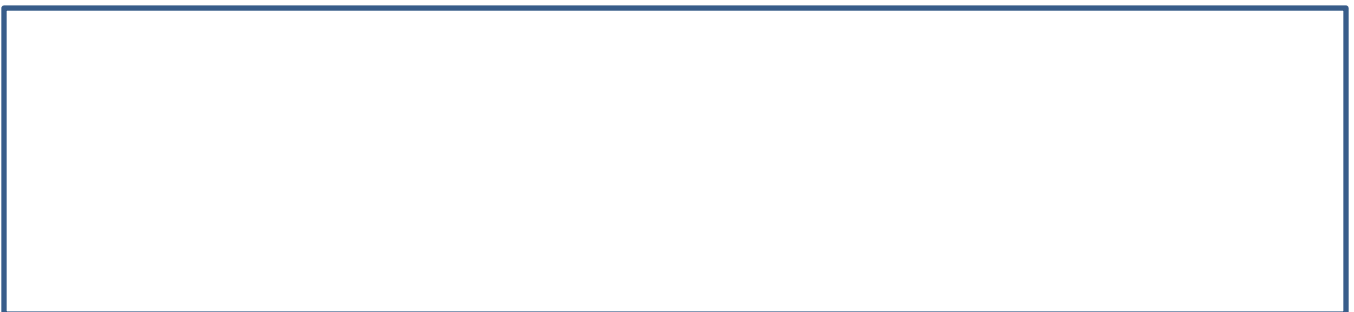
- How to describe Docs & Drive
- How to identify Docs & Drive's main components
- What is the typical application of Docs & Drive in the classroom
- How to identify the unique value to educators and teaching
- How to access supporting information

**Step 1: (10 min)** Watch Video: What is Cloud Computing? <http://youtu.be/doHnLiAzQ5M>



**Step 2: (15 min)** - Now, take a moment to log into your District Google Account. Remember this maybe different then a personal Google Account. If you are logged into a personal account please log out of that and then log into SACS Google. Your log in will always be your District Email Name. Use this link to go to the Your District Domain. <http://www.google.com/a/sacs.k12.in.us>

**Step 3 (20 minutes)** - Please visit this link. While there be sure to read the material, watch the video, and take the 5 question formative assessment interactive. Please do not take the longer test. You will be able to do that later. <http://www.google.com/edu/training/tools/drive/level1.html>



**Step 4 (10 minutes)** - Explore around Google Drive and please feel free to help and explain to each other. Remember we are learning this in a collaborative manner. Thanks for participating in Lesson 1.

**Slide show** - <http://goo.gl/uBSFyr>